

Year

Hotel, Restaurant and Catering Services Department / Hotel, Restaurant and Catering Services Department /						
Course Code	Course Name	Teorical	Practice	Laboratory	Credits	ECTS
TO124	MANAGEMENT AND ORGANIZATION	2.00	0.00	0.00	2.00	5.00
Course Detail						
Course Language	: Turkish					
Qualification Degree	: PreBachelor					
Course Type	: Compulsory					
Preconditions	: Not					
Objectives of the Course	: This course aims to inform the students about the basic management concepts, theories, functions and contemporary management techniques and tools currently used in enterprises from the perspective of global management.					
Course Contents	: The course covers basic concepts related to management, historical development of management thought, new management theories explaining the organization-environment relationship, functions of management, leadership in organizations, motivation and communication, strategic management, total quality management, restructuring, lean management, learning organizations, employee empowerment, organizational development, and organizational downsizing.					
Recommended or Required Reading	: Bolat, T., Aytemiz Seymen, O., Bolat, O.İ., Erdem, B. (2023). Yönetim ve Organizasyon. Ankara: Detay Yayıncılık.					
Planned Learning Activities and Teaching Methods	: Theoretical explanation, case studies, question and answer.					
Recommended Optional Programme Components	: Koçel, T. (2010). İşletme Yöneticiliği, Beta. Eren, E. (2022). Yönetim ve Organizasyon:(Çağdaş ve Küresel Yaklaşımlar). Beta.					
Instructors	: Öğr. Gör. Dr. Özlem Başar					
Instructor's Assistants	: Lecturer Gökhan ALKAN					
Presentation Of Course	: The course will be taught theoretically face to face for two hours per week.					
Update Date	:					
Dosya İndirilme Tarihi	: 2/4/2026					

Course Outcomes	
Upon the completion of this course a student :	
1	Knows and explains the terms related to management and organization science.
2	Knows classical, neo-classical and modern management thought movements.
3	Knows new organization models and techniques and can operate in these organizations.
4	Knows and can explain the elements that constitute the organization.

Pre / Side Conditions							
Course Code	Course Name	Condition	Teorical	Practice	Laboratory	Credits	ECTS

Weekly Contents						
	Teorical	Practice	Laboratory	Preparation Info	Teaching Methods	Course Learning Outcomes
1.Week	*Introduction to Management			*Things to read before coming to class: The first chapter of the textbook, "Introduction to Management".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.1 Ö.Ç.1
2.Week	*Historical Development of Management Thought			*Things to read before coming to class: The second chapter of the textbook, "Historical Development of Management Thought".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.1 Ö.Ç.2 Ö.Ç.1 Ö.Ç.2
3.Week	*New Management Theories Explaining the Relationship between Organization and Environment			*Things to read before coming to class: The third chapter of the textbook, "New Organizational Theories Explaining Organization-Environment Relationship".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.3
4.Week	*Management Functions			*Things to read before class: The fourth chapter of the textbook, "Planning Function".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
5.Week	*Management Functions			*Things to read before class: The fifth and sixth chapters of the textbook, "Organizing Function and Executive Function".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
6.Week	*Management Functions			*Things to read before class: The seventh and eighth chapters of the textbook, "Coordination Function and Control Function".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
7.Week	*Leadership			*Things to read before class: The ninth chapter of the textbook, "Leadership".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.4 Ö.Ç.4
8.Week	*Midterm exam			*Review of the topics covered and working on the evaluation questions given at the end of the topics in the lecture notes		Ö.Ç.1 Ö.Ç.2 Ö.Ç.3 Ö.Ç.4 Ö.Ç.1 Ö.Ç.2 Ö.Ç.3 Ö.Ç.4
9.Week	*Motivation in Organizations			*Things to read before class: The tenth chapter of the textbook, "Motivation in Organizations".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.1 Ö.Ç.2 Ö.Ç.3 Ö.Ç.1 Ö.Ç.2 Ö.Ç.3
10.Week	*Organizational Communication			*Things to read before class: The eleventh chapter of the textbook, "Organizational Communication".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
11.Week	*Strategic Management			*Things to read before class: The thirteenth chapter of the textbook, "Total Quality Management".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
12.Week	*Total Quality Management			*Things to read before class: The thirteenth chapter of the textbook, "Total Quality Management".	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
13.Week	*Reengineering, Lean Management			*Before coming to class, read: The fourteenth and fifteenth chapters of the textbook, "Reengineering and Lean Management" topics.	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
14.Week	*Learning Organizations, Personal Empowerment			*Before coming to class, read: The sixteenth and seventeenth chapters of the textbook, "Learning Organizations and Personnel Empowerment" topics.	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4
15.Week	*Organizational Development, Organizational Downsizing			*Before coming to class, read: The eighteenth and nineteenth chapters of the textbook, "Organizational Development, Organizational Downsizing" topics.	*Lecture, Case Study, Question and Answer Methods	Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4 Ö.Ç.3 Ö.Ç.4

Assesment Methods %
1 Ara Sinav : 40.000
3 Final : 60.000

ECTS Workload			
Activities	Count	Time(Hour)	Sum of Workload
Vize	1	1.00	1.00
Final	1	1.00	1.00
Ders Sonrası Bireysel Çalışma	2	14.00	28.00
Ara Sınav Hazırlık	3	7.00	21.00
Final Sınavı Hazırlık	3	7.00	21.00
Bütünleme	1	1.00	1.00
Konuk Konuşmacı	3	2.00	6.00
Derse Katılım	14	2.00	28.00
Ders Öncesi Bireysel Çalışma	14	1.00	14.00
Ev Ödevi	3	1.00	3.00
Teorik Ders Anlatım	14	2.00	28.00
Tartışmalı Ders	3	1.00	3.00
			Total : 155.00
			Sum of Workload / 30 (Hour) : 5
			ECTS : 5.00

Program And OutcomeRelation																						
	P.O.1	P.O.2	P.O.3	P.O.4	P.O.5	P.O.6	P.O.7	P.O.8	P.O.9	P.O.10	P.O.11	P.O.12	P.O.13	P.O.14	P.O.15	P.O.16	P.O.17	P.O.18	P.O.19	P.O.20	P.O.21	P.O.22
	P.O. 1	P.O. 2	P.O. 3	P.O. 4	P.O. 5	P.O. 6	P.O. 7	P.O. 8	P.O. 9	P.O. 10	P.O. 11	P.O. 12	P.O. 13	P.O. 14	P.O. 15	P.O. 16	P.O. 17	P.O. 18	P.O. 19	P.O. 20	P.O. 21	P.O. 22
L.O. 1	3	0	4	0	0	3	0	0	3	2	0	0	2	0	0	0	2	2	2	2	0	2
L.O. 2	2	0	4	0	0	3	0	0	2	2	0	0	2	0	0	0	2	2	2	2	0	2
L.O. 3	2	0	5	0	0	4	0	0	2	2	0	0	2	0	0	0	2	2	2	2	0	3
L.O. 4	2	0	5	0	0	5	0	0	2	2	0	0	2	0	0	0	2	3	2	2	0	3
Avarage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Ders/Program Çıktıları İlişkisi																						
P.O. 1	P.O. 2	P.O. 3	P.O. 4	P.O. 5	P.O. 6	P.O. 7	P.O. 8	P.O. 9	P.O. 10	P.O. 11	P.O. 12	P.O. 13	P.O. 14	P.O. 15	P.O. 16	P.O. 17	P.O. 18	P.O. 19	P.O. 20	P.O. 21	P.O. 22	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

BEWARE OF PLAGIARISM! Please pay attention to proper academic citation rules and avoid plagiarism, an unethical and academically fraudulent behavior, when completing reports, assignments, or other academic works, and it is treated with the same disciplinary action as cheating in a classroom setting. It is imperative to refrain from presenting another person's ideas, language, expressions, or any other form of intellectual property as your own. Regardless of quality, your assignments/projects/research should reflect your original work. Perfection is not a requirement, and in case of any uncertainties regarding academic writing guidelines, you may seek clarification from your course instructor.

Engel Durumu/Uyarlama Talebi : Engel durumuna ilişkin herhangi bir uyarlama talebinde bulunmak isteyen öğrenciler, dersin öğretim elemanı ya da Nevşehir Engelli Öğrenci Birimi ile en kısa sürede iletişime geçmelidir.